

Sustainability Manager/ Senior Manager – Management Systems

Full time.

An exciting opportunity for a bright and ambitious individual to join an award-winning sustainability strategy consultancy

Who we are:

Brite Green is an award-winning sustainability strategy consultancy. We help companies reimagine their business models and practices by embedding sustainability into the way they see the world. From ensuring compliance with legislation to developing new innovative products, we work in partnership with our clients to provide the resource, perspective and expertise to realise competitive advantage through sustainable business practices.

The work we do is wide ranging but we have four main service areas:

- **Sustainability strategy:** Identifying the critical sustainability issues for companies and incorporating sustainability into business strategy
- **Management systems:** Designing, implementing and maintaining environmental management systems, including ISO 14001
- **Solution implementation:** Assessing the options to improve sustainability performance and providing practical support to implement them
- **Sustainability reporting:** Collecting, analysing and reporting sustainability data for customers

The types of projects we do ranges from one off pieces of analysis through to providing outsourced sustainability management for companies on an ongoing basis.

The type of companies we work with is really varied and includes manufacturers, advertising agencies and professional services companies. We have customers across the UK and US, ranging from medium sized companies to large listed Groups.

We are a small but fast growing company with big ambitions. The role will be based in our new Reading office. You can find out more about us and the work we do on our website www.brite-green.co.uk

The role:

We are looking for an ambitious and entrepreneurial specialist consultant to join the team in the Spring of 2018. You will be responsible for leading the management systems business unit and growing revenues, the client base and the team.

We are looking for a multi-disciplinary management systems consultant, with experience of designing, managing and auditing across the following areas:

- Quality
- Health and safety
- Environment
- Energy

Experience in all is not essential.

We operate a matrix structure and so you will be both responsible for both managing project delivery from the consultants and delivering work yourself. Where necessary, you will also be expected to support project delivery across our full range of services.

The role covers a wide range of tasks to deliver our growth plans including researching clients' sustainability programmes and performance, collecting and analysing quantitative and qualitative data, writing reports and presentations, leading projects and business development. You will need to be comfortable in front of senior management and present your ideas clearly both within the team and to clients.

- 1. Delivering the strategic vision of the company:** A key part of your role will be supporting the management team to deliver the strategic vision. This encompasses delivering work of the highest standard, growing revenue and the client base, and developing the skills and knowledge of team members.
- 2. Analysing clients' sustainability programmes and performance.** You will lead project teams to analyse the sustainability performance of companies and the strategic drivers for improved management. You will need to be able to collect and interpret a wide range of data and information to develop sustainability strategies and project plans, and be able to demonstrate the business case for taking action.
- 3. Writing reports and presentations.** A key part of the role is producing client reports which clearly communicate the research findings, explain technical issues in easy to understand language and make a compelling business case for changing practices. You will need to think creatively to find innovative options for clients to improve their business and be able to communicate these clearly at meetings.
- 4. Project and team management.** You will need to be able to lead consultancy and implementation projects. This will involve liaising with project sponsors and clients to agree the scope and delivery methodology of projects and ensure they are delivered on time and on budget. You will be responsible for managing the workload of team members, working with them to get the best outcomes and support their professional and personal development.
- 5. Business development.** You will be responsible for identifying prospective clients and winning new work.

You will be:

The successful candidate will have at least seven years' professional experience (preferably in sustainability, either in consultancy or in-house, or in professional services), or be able to demonstrate commensurate competence. You will need to hold an undergraduate degree from a leading University (minimum 2i) and post graduate qualification in sustainability or environmental management (or equivalent professional experience).

You will have in-depth experience in designing, implementing and auditing multiple management systems within organisations. Experience of doing so across a range of sectors and business sizes would be useful but not essential.

You will have an excellent understanding of sustainability in businesses in the UK and internationally and will be adept in using research and analysis to identify ways to improve business practices through enhanced sustainability management. In addition, you will have excellent oral and written communications skills, being able to confidently and articulately convey results, conclusions and recommendations to clients. You will be working on a wide range of clients and projects, and as such you will need to be flexible and respond quickly to the changing project requirements.

You will need to be able to lead projects and project teams effectively, have good interpersonal skills and must be able to work well in a team and independently. You should have a track record of successfully managing teams and clients.

You will enjoy thinking creatively and have an analytical and enquiring mind. You will need to share, debate and critique ideas openly and form strong collaborative relationships with a network of consultants and associates. You will need to get the best out of other members of the team and create a collaborative and productive team ethos.

You must be committed to sustainability and align with our core values of integrity, honesty and responsibility.

Membership of a sustainability or environmental management professional body is an advantage but not a requirement. You must have the right to live and work in the UK.

You must work well in a small team and be able to adapt to the changing environment of a fast-growing consultancy.

What we offer:

We work hard and will expect you to do so too. In return we offer exciting opportunities for you to develop, lead, and be a valued member of the team and we provide a competitive remuneration package (salary, performance bonus and pension).

As part of a small company you will have a real opportunity to shape the environment you work in and have exposure to all aspects of the company as well as a wide range of clients and work. You will be given responsibility quickly and have the opportunities to progress quickly in the company.

Whilst you will primarily be based in our Reading office you will also have the chance to work on site with clients across the UK and abroad. We are able to support flexible working hours and locations.

How to apply:

Please send a CV (no more than 2 sides of A4) and a concise covering letter (no more than one side of A4) outlining why you are a suitable candidate to info@brite-green.co.uk.

If you are successful, you will be invited to an interview and will be asked to provide an example of work or professional writing. Due to the number of applicants we receive, only those who are invited to interview will be contacted. If you have not received an invitation by the 9th March you should assume you have not been successful.

The closing date for applications is the 2nd March and interviews will take place in Reading in early March, however we would recommend applying early.

Equal opportunity employer:

Brite Green Ltd is committed to creating a diverse working environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability or age.

Note to recruitment agencies:

We do not accept unsolicited applications from recruitment agencies and/or search firms and we will not pay fees to any such organisation.